

## Tennis Performance Trainer (TPT) or Certified Tennis Performance Specialist (CTPS) Process



Below is the process for TPT and CTPS registration. First, visit [www.itpa-tennis.org](http://www.itpa-tennis.org) and either go to the Products page or TPT/CTPS pages. Find the TPT or CTPS Certification Product and click “Add to Shopping Cart.” Then, you can check out securely. At the final checkout page, make sure you don’t hit the refresh or back button and give it a few moments to process your credit card. In most cases, you will be taken to a thank you page with a link to register for the ITPA Inner Circle Member-Only Website. Then, within 1 day but usually within a few hours you will receive an email from ITPA staff with your ITPA ID number, link to download the Workbook & Study Guide PDF and instructions on how to take the exam. If you did not immediately see the page with registration link for the Inner Circle, that information will be included in this email. (You won’t see that page if you added any other products to your cart besides the certification).

After completing payment, you will have 12 weeks from that day to take the exam, which is 100% online and consists of multiple choice/ true or false questions. To take the exam, you’ll be given a link and a coupon code to use to access. 2.5 hours are given for TPT and 3 hours for CTPS. Please note there are no refunds for certifications, even if you do not pass the exam. At that time you can choose to retake for \$59. For both TPT and CTPS, you must email your current CPR, First Aid or AED certification to [certification@itpa-tennis.org](mailto:certification@itpa-tennis.org) (only 1 is required – not all three). You will not have the designation until you have emailed this to us, even if you have passed the exam.

Below are the direct links to add each respective certification to your shopping cart if you are ready to check out now. Thanks for your interest and register today!

TPT

[http://www.secureinfossil.com/carts/shopping\\_cart/myShoppingCart/02e2524b1e69f8ea51e70cf565cc352e/0](http://www.secureinfossil.com/carts/shopping_cart/myShoppingCart/02e2524b1e69f8ea51e70cf565cc352e/0)

CTPS

[http://www.secureinfossil.com/carts/shopping\\_cart/myShoppingCart/07d693777396c7c0a947b55f5db33e5e/0](http://www.secureinfossil.com/carts/shopping_cart/myShoppingCart/07d693777396c7c0a947b55f5db33e5e/0)